Hyatt Regency San Francisco
5 Embarcadero Center, San Francisco, CA 94111
Phone 415-788-1234 / 800-233-1234
Reservations Fax 415-291-6538; Guest Fax 415-398-2567
On-line Reservations: http://sanfranciscoregency.hyatt.com/groupbooking/infc

RESERVATION FORM
IEEE INFOCOM 2003
March 26 – April 6, 2003

Please reserve early as group rooms are limited and may sell out prior to cut-off date of February 27, 2003

	Schedule of Rates
Single (1 Adult)	$238.00
Double (2 Adults)	$258.00
Triple (3 Adults)	$283.00
Business Plan	$20 Additional/Night
Bayview King with Balcony	$30 Additional/Night

*Suites are available by calling the hotel directly.

Note: If you have already called the hotel to book your reservations or made one over the web, please disregard this form.

Arrival Day/Date & Time: _____ Departure Day/Date: _____

Name: _____ Gold Passport #: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

Please mark below the type of accommodation requested. Bed types are available on a request basis only. The hotel will make every effort to honor all requests. If a range of rates is quoted and the rate you requested is full, a room will be assigned at the nearest available rate.

☐ Single ☐ Double ☐ Triple ☐ Quad

☐ One King Bed ☐ Two Full Beds ☐ Smoking ☐ Non Smoking

Name(s) of Additional Person(s) Sharing Room: _____

Your room reservation will be held only with an advance deposit of one night room rate and tax by check or credit card guarantee. To guarantee your reservation via credit card, please complete the information below and return the form via fax or mail to our Reservation Department. To guarantee your reservation with a check or money order, please send this form along with your payment to:

Hyatt Regency San Francisco
File No. 73694
P. O. Box 60000
San Francisco, CA 94160-3694

Cancellations must be received by the Hotel 24 hours prior to arrival or your deposit will be forfeited.

GUARANTEED BY THE FOLLOWING:

Type of Credit Card: _____ Expiration Date: _____

Credit Card Number: _____

Signature: _____

The Hyatt Regency San Francisco is unable to grant direct billing of room or incidental accounts. We are pleased to honor the following credit cards: Visa, MasterCard, American Express, Diners Club and Discover. In the absence of one of these, the Hotel requests payment by cash or travelers checks.

- There are a limited number of rooms at this special rate; rates are therefore subject to availability.
- Please confirm your departure date at check-in to avoid an early departure fee of $50.
- If you do not receive a confirmation within (5) working days, please contact the Hotel directly at 415-788-1234.
- Room rates are subject to prevailing occupancy tax, currently 14%, but is subject to change.
- Business Plan rooms include private fax machine, complimentary local calls and continental breakfast.